



Application for Youth Development Organization Property Tax Exemption for _____ Year

Form 11.19 (07/2013)

GENERAL INSTRUCTIONS: This application is for use in claiming property tax exemptions pursuant to Tax Code §11.19. This application covers property you owned on January 1 of this year or acquired during this year. You must furnish all information and documentation required by the application.

APPLICATION DEADLINES: You must file the completed application with all required documentation between January 1 and no later than April 30 of the year for which you are requesting an exemption. If you acquired the property after January 1 of this year and wish to qualify for the exemption this year, you must apply before the first anniversary of the date you acquired the property, or before the first anniversary of the date any property was acquired after January 1.

If the chief appraiser grants the exemption, you do not need to reapply annually, but you must reapply if the chief appraiser requires you to do so, or if you want the exemption to apply to property not listed in this application. You must notify the chief appraiser in writing if and when your right to this exemption ends. Return the completed form to the address above.

OTHER IMPORTANT INFORMATION

Pursuant to Tax Code §11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

Step 1: Provide Name and Address of Organization and Identity of Person Preparing Application

Name of Organization _____

Mailing Address _____

City, State, ZIP Code _____

Phone (area code and number) _____

Organization is a (check one):

Partnership

Corporation

Other (specify): _____

Name of Person Preparing this Application _____

Title _____

Driver's License, Personal I.D. Certificate, or
Social Security Number* _____

If operated by a corporation, is the corporation non-profit as defined by the Texas Non-Profit Corporation Act (art.1396-1.01 VACS et. seq.)?

Yes No

If this application is for an exemption from ad valorem taxation of property owned by a charitable organization with a federal tax identification number, that number may be provided here in lieu of a driver's license number, personal identification certificate number, or social security number:

* Unless the applicant is a charitable organization with a federal tax identification number, the applicant's driver's license number, personal identification certificate number, or social security account number is required. Pursuant to Tax Code Section 11.48(a), a driver's license number, personal identification certificate number, or social security account number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b). If the applicant is a charitable organization with a federal tax identification number, the applicant may provide the organization's federal tax identification number in lieu of a driver's license number, personal identification certificate number, or social security account number.

Step 2. State or National Affiliation

Is the organization affiliated with a state or national organization whose primary purpose is promoting the spiritual, mental, and physical development of youths?

Yes No

Name of State/National Organization _____

Mailing Address if different from above _____

City, State, ZIP Code _____

Phone (area code and number) _____

Step 3. Answer These Questions About the Organization

1. Is this organization's primary purpose to promote the spiritual, mental, and physical development of boys, girls, young men, or young women? Yes No

2. In the past year has the organization loaned funds to, borrowed funds from, sold property to or bought property from a shareholder, director or member of the organization, or has a shareholder or member sold his interest in the organization for a profit? Yes No
 If "Yes," attach a description of each transaction. For sales, give buyer, seller, price paid, value of the property sold and date of sale. For loans, give lender, borrower, amount borrowed, interest rate, and term of loan. Attach a copy of note, if any.

3. Does the organization operate in such a manner that does not result in the accrual of distributable profits, the distribution of profits, or the realization of any other form of private gain? Yes No

4. Please attach a narrative statement describing the organization's activities. Describe in detail what activities contribute to spiritual, mental, and physical development of boys, girls, and young adults.
 Also describe any other functions which the organization performs.

Step 4. Answer These Questions About the Organization Bylaws or Charter

Please attach a copy of the charter, bylaws, or other documents adopted by the organization which govern its affairs, and answer the following questions.

1. Does the organization use its assets in performing its youth spiritual, mental, and physical development functions or of those of another youth development organization? Yes No

2. Do these documents direct that on the discontinuance of the organization the organization's assets are to be transferred to the State of Texas, the United States, or to an educational, religious, charitable or other similar organization that is qualified for exemption under Sec. 501(c)(3), Internal Revenue Code, as amended? Yes No
 If "Yes," give the page and paragraph numbers. Page _____ Paragraph _____

Step 5. Describe the Property For Which You Are Seeking an Exemption

Property To Be Exempt:

- Attach one Schedule A (REAL PROPERTY) form for **EACH** parcel of real property to be exempt.
- Attach one Schedule B (PERSONAL PROPERTY) form listing **ALL** personal property to be exempt.
- List only property owned by the organization.

Step 6. Read, Sign, and Date

- By signing this application, you designate the property described in the attached Schedules A and B as the property against which the exemption for youth spiritual, mental, and physical development organizations may be claimed in this appraisal district.
- You certify that this information is true and correct to the best of your knowledge and belief.

On behalf of (<i>name of organization</i>)	Date
Authorized Signature sign here →	Title

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.

Application For Youth Development Organization Property Tax Exemption

Tax Year _____

Schedule A: Description of Real Property

- Complete one Schedule **A** form for **EACH** parcel qualified for exemption. HCAD Account Number _____
- Attach all completed schedules to your application for exemption. _____

Name of Property Owner _____

Legal Description of Property (also attach copy of deed(s)) _____

Describe the primary use of this property. _____

Is the improvement currently under active construction or physical preparation? _____ Yes No

If under construction, when will construction be completed? (date) _____

If under physical preparation, check which activity the organization has done.
(Check all that apply.)

- | | |
|---|--|
| <input type="checkbox"/> Architectural Work | <input type="checkbox"/> Land Clearing Activities |
| <input type="checkbox"/> Engineering Work | <input type="checkbox"/> Site Improvement Work |
| <input type="checkbox"/> Soil Testing | <input type="checkbox"/> Environmental or Land Use Study |

(Please attach all supporting documentation)

Is the incomplete improvement designed and intended to be used exclusively by qualified youth development associations when completed? _____ Yes No

Does any portion of this property produce income? _____ Yes No

If "Yes," attach statement describing use of the revenue.

Is the land on which the incomplete improvement is located reasonably necessary for the use of the improvement by qualified youth development associations? _____ Yes No

List all other individuals and organizations that used this property in the past year, and give the requested information for each.

a. Name	b. Dates Used	c. Activity	d. Rent Paid, If Any

Continue on additional sheets as needed.

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Schedule B: Description of Personal Property

Tax Year

- List all tangible property to be exempt on this schedule.
- Attach all completed schedules to your application for exemption.

HCAD Account Number

Name of Owner

Is this property reasonably necessary for operation of the association/organization? Yes No

Item	Location