

**NOTICE OF REGULAR MEETING  
BOARD OF DIRECTORS  
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS  
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, August 20, 2014 at 9:30 a.m., at 13013 Northwest Freeway, 7<sup>th</sup> Floor, Houston, Texas, for the purpose of considering and acting upon the following:

**AGENDA ITEMS**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of July 16, 2014.
5. Presentation of employee service awards.
6. Recognition of Employees of the Month.
7. Recognition of new designees from IAAO and ICTA.
8. Comments from members of the public.

1. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.*

2. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.*

**PUBLIC HEARING**

9. Public hearing on the 2015-2016 reappraisal plan.

**ACTION ITEMS**

10. Review and adopt Resolution 2014-01 approving the 2015-2016 reappraisal plan for the Harris County Appraisal District.
11. Approve plan to provide seasonal flu shots to HCAD employees and Appraisal Review Board members for the 2014 flu season.
12. Review and authorize renewal of the district's procurement and travel card program through the Texas Comptroller of Public Accounts term contract.
13. Review and approve the lease of nineteen new Xerox photocopiers through the Department of Information Resources (DIR) term contract.
14. Review and approve purchase of network, data center colocation and internet service provider (ISP) services from state DIR vendor, TW Telecom of Texas LLC.

15. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

### **DISCUSSION ITEMS**

16. Report on the classification and compensation study.
17. Report on protests and hearings, including iFile and iSettle activities.
18. Report on certification of appraisal rolls.
19. Receive the district's monthly financial reports.
20. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
21. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
22. Discussion regarding the work of the appraiser retained to present appraisals in support of the taxing unit challenge, filed in June 2014, involving commercial and industrial properties.
23. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.
24. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; and (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

### **OTHER MATTERS**

25. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
26. Consider authorization of appeals under Sec. 42.02, Tax Code.
27. Consider recommendation for changes in Appraisal Review Board per diem.
28. Consider recommendations for merit salary increases and implementation of classification and compensation study.
29. Review and adopt Resolution 2014-02, approving the 2015 budget for the Harris County Appraisal District.
30. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 14<sup>th</sup> day of August 2014.  
CONTACT 713/957-5299



  
Ray Holtzapfle, Secretary