

**NOTICE OF REGULAR MEETING  
BOARD OF DIRECTORS  
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS  
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, October 15, 2014 at 9:30 a.m., at 13013 Northwest Freeway, 7<sup>th</sup> Floor, Houston, Texas, for the purpose of considering and acting upon the following:

**AGENDA ITEMS**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of September 17, 2014.
5. Presentation of employee service awards.
6. Recognition of Employees of the Month.
7. Comments from members of the public.

1. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.*

2. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.*

**ACTION ITEMS**

8. Adopt Resolution 2014-02, setting the number of regular members to serve on the appraisal review board for said district and containing other provisions relating to the subject.
9. Review and approve specifications for the purchase of janitorial products and authorize publishing of bid request.
10. Review and approve specifications for the purchase of custom envelopes and authorize publishing of bid request.
11. Authorize the chief appraiser to exercise the third renewal option on a contract with Colliers Property Management Service LLC for property management services.
12. Authorize payment for general liability, property coverage, and workers' compensation insurance through the Texas Municipal League Intergovernmental Risk Pool for the year October 1, 2014 through September 30, 2015.

13. Authorize contract renewals with the Texas Association of Counties to provide health care benefits; with Cigna Healthcare to provide dental care benefits; and, Texas Association of School Boards to provide life, disability, and optional life and accident insurance, for district employees and determine the cost share arrangement for 2015; and, determine other related issues.
14. Authorize the chief appraiser to renew a contract with Gabriel Roeder Smith & Co. for professional services related to an actuarial valuation of postemployment benefits other than pensions (OPEB).
15. Review and approve a bank resolution updating the authorized signatures for the district's depository.
16. Review and approve 2015 holiday schedule.
17. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

#### **DISCUSSION ITEMS**

18. Report on sales verification.
19. Report on protests and hearings, including iFile and iSettle activities.
20. Receive the district's monthly financial reports.
21. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
22. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
23. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.
24. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; and (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

**OTHER MATTERS**

25. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
26. Report on corrections under 25.25(b).
27. Consider authorization of appeals under Sec. 42.02, Tax Code.
28. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 9<sup>th</sup> day of October 2014.  
CONTACT 713/957-5299



  
Ray Holtzapple, Secretary