

**NOTICE OF REGULAR MEETING
BOARD OF DIRECTORS
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, November 19, 2014 at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas, for the purpose of considering and acting upon the following:

AGENDA ITEMS

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of October 15, 2014.
5. Presentation of service awards.
6. Recognition of Employees of the Month.
7. Comments from members of the public.

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.

ACTION ITEMS

8. Review bids and award a contract for the purchase of custom envelopes.
9. Review and approve renewal of contracts for utilities, minerals, and industrial appraisal services.
10. Review and approve sixth year contract renewal and purchase of digital oblique imagery and self hosting from sole source vendor, Pictometry International.
11. Review proposals and award contract for providing property transaction information to the district.
12. Review proposals and award a contract to provide on-line access to current and prior year ownership information for the district.
13. Authorize the chief appraiser to enter into a contract for audit services.
14. Review and approve a resolution updating the authorized signatures for TexPool.
15. Authorize the chief appraiser to amend the contract with Flex Corp to permit a rollover of unused FSA funds, up to \$500, into the following year's plan.

16. Review and approve a Texas County & District Retirement System Authorization to make an optional contribution to the district's account in the subdivision accumulation fund (SAF) as provided in Section 845.408, Government Code, and maintain other TCDRS plan provisions for Plan Year 2015.
17. Review and approve contract renewal of software maintenance and services with Thomson Reuters for Custom CAMA software for 2015 with options through 2019.
18. Review and approve purchase of Disk SAN system, Servers, Flat Panel Monitors and Network switches from state DIR vendor, Dell Computer Corporation.
19. Authorize the chief appraiser to negotiate a contract for a review of HCAD's commercial appraisal practices.
20. Review and approve amendment of the Employee Handbook concerning the Geographic Information Systems Professional designation.
21. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

DISCUSSION ITEMS

22. Report on 2014 flu immunization program.
23. Report on preliminary results of Comptroller of Public Accounts' 2014 Methods and Assistance Program review of HCAD operations.
24. Report on HCAD's rights and responsibilities when responding to requests for information pursuant to the Public Information Act.
25. Report on placing funds from the current 2014 budget to a dedicated fund for adding additional stairwells to the building.
26. Report on protests and hearings, including iFile and iSettle activities.
27. Receive the district's monthly financial reports.
28. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
29. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
30. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.
31. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; to include the chief appraiser's annual performance evaluation (c) considering the deployment, or specific occasions for implementation of security personnel or devices; and (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

OTHER MATTERS

32. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
33. Consider authorization of appeals under Sec. 42.02, Tax Code.
34. Performance review of the chief appraiser.
35. Approve application for extended sick leave.
36. Consider recommendations for merit salary increases.
37. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 14th day of November 2014. CONTACT 713/957-5299




Ray Holtzapple, Secretary