

**NOTICE OF REGULAR MEETING
BOARD OF DIRECTORS
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, April 15, 2015 at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas, for the purpose of considering and acting upon the following:

AGENDA ITEMS

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of March 18, 2015.
5. Presentation of employee service awards.
6. Recognition of Employees of the Month.
7. Comments from members of the public.

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.

ACTION ITEMS

8. Authorize the chief appraiser to exercise the first renewal option on a contract with ISS Facilities Services, Inc for janitorial services.
 9. Authorize the chief appraiser to contract with Kirksey Architecture to provide design and documentation services of (2) new stairwells.
 10. Approve funds for an employee recognition activity in connection with the 2015 employee appreciation event.

11. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

DISCUSSION ITEMS

12. Report on rendition workshops.
13. Report on business and real property correction statistics.
14. Report on status of 2015 valuation and account noticing.
15. Report on Geographic Information System (GIS) website.
16. Report on 2015 employee satisfaction survey.
17. Report on 2016 budget development.
18. Report on pending legislation.
19. Report on protests and hearings, including iFile and iSettle activities.
20. Receive the district's monthly financial reports.
21. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
22. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
23. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.
24. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

OTHER MATTERS

25. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
26. Report on corrections under Sec. 25.25(b), Tax Code.
27. Consider authorization of appeals under Sec. 42.02, Tax Code.
28. Approve application for extended sick leave.
29. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 9th day of April 2015.
CONTACT 713/957-5299



Ray C. Holtzapfle
Ray Holtzapfle, Secretary