

**NOTICE OF REGULAR MEETING
BOARD OF DIRECTORS
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, May 21, 2014 at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas, for the purpose of considering and acting upon the following:

AGENDA ITEMS

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of April 16, 2014.
5. Presentation of 26th Certificate of Achievement of Excellence in Financial Reporting to Billy Garton and Theresa Paul.
6. Presentation of 2014 Leadership Circle Award.
7. Presentation of employee service awards.
8. Recognition of Employees of the Month.
9. Comments from members of the public.

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.

ACTION ITEMS

10. Review bids and award a contract for the purchase of paper products to the lowest and best bidder meeting specifications.
11. Review and approve the Harris County Appraisal District Investment Policy and Investment Strategies.
12. Consider and approve non-substantive amendments to the 2013-2014 Reappraisal Plan.
13. Receive annual audit report from the district's external auditors.
14. Schedule the date, time and place for a public hearing on the proposed 2015 budget.
15. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

DISCUSSION ITEMS

16. Report on the IAAO Certificate of Excellence in Assessment Administration.
17. Report on providing the 2014 preliminary rolls to the taxing jurisdictions and certified estimates to the school districts, county, and cities.
18. Report from Almy, Gloudemans, Jacobs, and Denne on preliminary results of commercial ratio study.
19. Receive commercial capitalization rate report.
20. Report on community relations and outreach activities.
21. Discuss changing the appraisal district's name to Harris Central Appraisal District.
22. Report on protests and hearings, including iFile and iSettle activities and report on publication of the newspaper notice of property tax protest and appeal procedures.
23. Receive the district's monthly financial reports.
24. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
25. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
26. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.
27. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

OTHER MATTERS

28. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
29. Consider authorization of appeals under Sec. 42.02, Tax Code.
30. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 16th day of May 2014.
CONTACT 713/957-5299



A handwritten signature in cursive script, appearing to read "Ray A. Holtzapple".

Ray Holtzapple, Secretary