

**NOTICE OF REGULAR MEETING
BOARD OF DIRECTORS
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, October 19, 2016 at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas, for the purpose of considering and acting upon the following:

AGENDA ITEMS

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of September 21, 2016.
5. Presentation of employee service awards.
6. Recognition of Employees of the Month.
7. Recognition of ICTA Designees.
8. Comments from members of the public.

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.

ACTION ITEMS

9. Review and approve specifications for the purchase of janitorial products and authorize publishing of bid request.
 10. Review and approve specifications for the purchase of custom envelopes and authorize publishing of bid request.

11. Review and approve specifications for the purchase of Facilities Management and Operations Services and authorize publishing of bid request.
12. Authorize the chief appraiser to exercise a renewal option on a contract with PropertyInfo, Inc. for property transaction information.
13. Authorize the chief appraiser to exercise a renewal option on a contract with CourthouseDirect.com for on-line ownership information.
14. Review and approve the second year purchase of a six year contract of digital oblique imagery and self hosting from sole source vendor, Pictometry International.
15. Review and approve contract renewal through Texas Department of Information Resources with Level 3 Communications for telecommunications, internet service provider (ISP) and data center colocation monthly services.
16. Review and award the purchase of GIS parcel fabric migration technical services.
17. Authorize contract renewals with the Texas Association of Counties to provide health care benefits; with Cigna Healthcare to provide dental care benefits; and, Texas Association of School Boards to provide life, disability, and optional life and accident insurance, for district employees and determine the cost share arrangement for 2016; and, determine other related issues.
18. Authorize payment of bills and payroll.

DISCUSSION ITEMS

19. Report on protests and hearings, including iFile and iSettle activities and the status on uncertified accounts.
20. Receive the district's monthly financial reports.
21. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
22. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
23. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.


24. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, (iv) settlement of pending litigation under Texas Tax Code Chapter 42; and (v) questions related to directors' responsibilities and ethical duties subject to attorney-client privilege; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee, including the duties and appointment of the chief appraiser; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

OTHER MATTERS AND ADDITIONAL ACTION ITEMS

25. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
26. Report on corrections under Sec. 25.25(b), Tax Code.
27. Consider authorization of appeals under Sec. 42.02, Tax Code.
28. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 13th day of October 2016.
CONTACT 713/957-5299




Mike Sullivan, Secretary