NOTICE OF REGULAR MEETING

BOARD OF DIRECTORS

**HARRIS COUNTY APPRAISAL DISTRICT**

##### STATE OF TEXAS

**COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be held Wednesday, August 15, 2018 at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas.

***Doors will be open to the public 15 minutes prior to the scheduled meeting time.***

The subjects to be discussed or considered or upon which any formal action may be taken are

listed below.

|  |
| --- |
| **AGENDA ITEMS** |
| 1. | Call to Order. |
| 2. | Pledge of Allegiance. |
| 3. | Roll Call. |
|  4. | Presentation of Service Awards. |
| 5. | Recognition of Employees of the Month.  |
| 6. | Comments from members of the public.1. 3 minutes

*A speaker whose intended comment as submitted relates to an identifiable item on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose intended comment as submitted does not relate to an identifiable item on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.*1. 1 minute

*A speaker whose intended comment as submitted does not relate to an identifiable item on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.* |
|  |
| **CONSENT AGENDA** |
| 7. | *“All matters listed under consent agenda are considered to be routine and will be enacted by one motion, there will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.”* |
|  | **a.** | Review and approve minutes of the regular meeting of July 18, 2018.  |
|  | **b.** | Declare certain furniture and equipment as surplus and approve for sale or disposal. |
|  | **c.** | Approve plan to provide seasonal flu shots to HCAD employees and appraisal review board members for the 2018 flu season. |
|  | **d.** | Approve appreciation luncheons for HCAD employees and ARB members. |
|  | **e.** | Review and approve the fourth year purchase of a six year contract of digital oblique imagery and self hosting from sole source vendor, Pictometry International. |
|  | **f.** | Review and approve third year contract renewal purchase of Enterprise License Agreement and the Enterprise Advantage Program professional services support for Geographic Information Systems software from ESRI (Environment Systems Research Institute, Inc.). |
|  | **g.** | Authorize payment for general liability, property coverage, and workers’ compensation insurance through the Texas Municipal League Intergovernmental Risk Pool for the year October 1, 2018 through September 30, 2019. |
|  | **h.** | Receive the district’s monthly financial reports. |
|  | **i.** | Authorize payment of bills and payroll and transfer of funds between line items. |
| **ACTION ITEMS** |
| 8. | Review and adopt Resolution 2018-02 approving the 2019-2020 reappraisal plan for the Harris County Appraisal District.  |
| 9.  | Authorize the chief appraiser to expend over $50,000 with the temporary staffing service companies Corestaff and TPI for part-time seasonal labor. |
| **DISCUSSION ITEMS** |
| 10. | Status of Hurricane Harvey activities*.* |
| 11. | Report on the upcoming CFO Summit. |
| 12. | Report on Information & Assistance division’s 7th Annual 2018 YMCA Operation Backpack project. |
| 13. | Report on the publishing of the HCAD map “Impact of the METRORail” in the Esri Map Book.  |
| 14. | Report on approval of records and certification. |
| 15.  | Report on protests and hearings, including iFile and iSettle activities.  |
| 16. | Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code. |
| 17. | Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board’s attorney. |
| 18. | Discussion between members of the Board of Directors and the Chief Appraiser regarding matters covered by Sec. 6.15, Tax Code. |
| 19. | Executive session for the purpose of: (a) private consultation with the board’s attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee, including the duties and appointment of the chief appraiser ; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code. |
| **OTHER MATTERS AND ADDITIONAL ACTION ITEMS** |
| 20. | Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations. |
|  21. | Consider authorization of appeals under Sec. 42.02, Tax Code. |
| 22. | Adjournment. |

WITNESS MY HAND AND OFFICIAL SEAL of the district this 9th day of August 2018. CONTACT 713/957-5299

