

**NOTICE OF REGULAR MEETING  
BOARD OF DIRECTORS  
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS  
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be held Wednesday, January 16, 2019 at 9:30 a.m., at 13013 Northwest Freeway, 7<sup>th</sup> Floor, Houston, Texas.

*Doors will be open to the public 15 minutes prior to the scheduled meeting time.*

The subjects to be discussed or considered or upon which any formal action may be taken are listed below.

**AGENDA ITEMS**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Elect a board chair, secretary and assistant secretary for 2019.
5. Presentation of Service Awards.
6. Recognition of Employees of the Month.
7. Comments from members of the public.

a. 3 minutes

*A speaker whose intended comment as submitted relates to an identifiable item on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose intended comment as submitted does not relate to an identifiable item on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.*

b. 1 minute

*A speaker whose intended comment as submitted does not relate to an identifiable item on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.*

**CONSENT AGENDA**

8. *“All matters listed under consent agenda are considered to be routine and will be enacted by one motion, there will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.”*
  - a. Review and approve minutes of the regular meeting of December 19, 2018.

- b. Authorize the chief appraiser to exercise the option to renew a contract for the purchase of security guard services with Vinson Guard Services. (Cost for 2019 is \$75,091 an increase of 4.38% over 2018.)
- c. Receive the district's monthly financial reports.
- d. Authorize payment of bills and payroll and transfer of funds between line items.

### **ACTION ITEMS**

- 9. Review taxing unit request(s) for waiver of penalty and interest on taxing unit quarterly assessments and authorize waiver if good cause shown.
- 10. Review and approve specifications for removal and replacement of two boiler(s) and their associated circulating pumps to the HCAD Building and authorize the publication of the invitation for bids.
- 11. Appoint a voting delegate and an alternate to the Texas Association of Appraisal Districts Annual Conference.
- 12. Approve travel for the board members who plan to attend the Texas Association of Appraisal Districts Annual Conference February 24 through February 27, 2019 in Austin, Texas.

### **DISCUSSION ITEMS**

- 13. Report on 2018 Be a Resource for CPS Kids project.
- 14. Report on homestead exemption audit project
- 15. Report on the mailing of 2019 personal property renditions.
- 16. Report on mailing dealer inventory reporting materials
- 17. Report on legislative action.
- 18. Report on protests and hearings, including iFile and iSettle activities.
- 19. Report from the Taxpayer Liaison Officer concerning the status of all comments, suggestions, and complaints in accordance with Sec. 6.052(c), Tax Code.
- 20. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.

21. Discussion between members of the Board of Directors and the Chief Appraiser regarding matters covered by Sec. 6.15, Tax Code.
22. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee, including the duties and appointment of the chief appraiser ; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

**OTHER MATTERS AND ADDITIONAL ACTION ITEMS**

23. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
24. Report on corrections under Sec. 25.25(b), Tax Code.
25. Consider authorization of appeals under Sec. 42.02, Tax Code.
26. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 10<sup>th</sup> day of January 2019.  
CONTACT 713/957-5299



  
Glenn E. Peters, Secretary