



# Application for Pollution Control Property Tax Exemption for \_\_\_\_\_ Year \_\_\_\_\_

Form 11.31 (06/2012)

This application covers property you owned on January 1 of this year and that was acquired, constructed or installed after January 1, 1994. You must file the completed form between January 1 and April 30 of this year. Be sure to attach any additional documents requested. If the chief appraiser grants the exemption, you do not need to reapply annually, but you must reapply if the chief appraiser requires you to do so, or if you want the exemption to apply to property not listed in this application. You must notify the chief appraiser in writing before May 1 if and when your right to this exemption ends. Return the completed form to the address above.

\* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance.

### Step 1. Owner's Name and Address

Owner's Name \_\_\_\_\_

Present Mailing Address (number and street) \_\_\_\_\_

City, Town or Post Office, State, ZIP Code \_\_\_\_\_

Phone \_\_\_\_\_

Name of Person Preparing this Application \_\_\_\_\_

Driver's License, Personal I.D. Certificate, or  
Social Security Number\* \_\_\_\_\_

Title \_\_\_\_\_

### Step 2. Describe the Property

1. Describe the property on which the pollution control facility, device or method is installed.  
(street address, legal description or HCAD's parcel identification or account number) \_\_\_\_\_
2. Briefly describe the facility, device or method to be exempted. \_\_\_\_\_

### Step 3. Attach Document

3. Please attach the use determination issued for the property by the Texas Commission on Environmental Quality (TCEQ), if you have the use determination when you file this application.
4. Check if you have attached the property's TCEQ use determination. \_\_\_\_\_ 4. Yes  No   
a. If you checked "No," see Additional Information on page 2.

### Step 4. Answer the Following Questions About the Property

5. Is the pollution control property's owner in the business of manufacturing, producing or providing a product or service that prevents, monitors, reduces or controls air, water or land pollution? \_\_\_\_\_ 5. Yes  No
6. Is the property to be exempted used wholly or partly to control air, water or land pollution? \_\_\_\_\_ 6. Yes  No
7. Is the property to be exempted used for residential purposes? \_\_\_\_\_ 7. Yes  No
8. Is the property to be exempted used for scenic, park or recreational purposes as defined by Tax Code Section 23.81? \_\_\_\_\_ 8. Yes  No
9. Is the property to be exempted a motor vehicle? \_\_\_\_\_ 9. Yes  No
10. When was the property to be exempted acquired? \_\_\_\_\_ 10. Date \_\_\_\_\_
11. If you constructed the property, when was construction completed? \_\_\_\_\_ 11. Date \_\_\_\_\_
12. If construction is not completed, give the date construction began (date \_\_\_\_\_), the date construction is expected to be completed (date \_\_\_\_\_), and the percent completed on January 1 of this year ( \_\_\_\_\_ %).
13. Is the property to be exempted subject to a tax abatement agreement?  
a. If "Yes," was the agreement executed before January 1, 1994? \_\_\_\_\_ 13. Yes  No   
b. If the answer to (13a) was "Yes," please attach the applicable abatement agreement. \_\_\_\_\_ 13a. Yes  No
14. Is the property to be exempted installed to wholly or partly meet or exceed laws, rules or regulations adopted by the federal, state or local environmental protection agency to control, monitor, reduce or prevent pollution? \_\_\_\_\_ 14. Yes  No
15. What cost amount did you submit for this property to the TCEQ? \_\_\_\_\_ 15. \$ \_\_\_\_\_

**Step 5. Sign the Application**

I certify that the information in this document and any attachments is true and correct to the best of my knowledge and belief.

Authorized Signature sign  here	Date
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**If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.**

**Additional Information**

The law requires you to file with your chief appraiser a use determination, which is conclusive evidence of the property's use. If you cannot file your determination before the chief appraiser acts on exemption applications, the chief appraiser may deny the application because you have not proved you qualify, or the chief appraiser may ask for additional information to prove you qualify. You may protest a denial to the Appraisal Review Board.