

**NOTICE OF REGULAR MEETING
BOARD OF DIRECTORS
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be held Wednesday, May 20, 2020 at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas **will be conducted by telephone conference.**

The District's building is closed to the public, however members of the public may participate by telephone. Accordingly, this meeting agenda, and any agenda packet, is posted online at <https://hcad.org/about/hcad-board-of-directors/>.

The public dial-in number to participate in the meeting is 408-418-9388.
Access Code: 292 126 059

*If you wish to speak during the meeting, you must register to do so by calling the number provided above between 9:15 a.m. and 9:30 a.m. on the day of the meeting, **announce your name when prompted**, and tell the receptionist that you would like to address the board. You will then be able to listen to the meeting on your phone and, when called upon, speak to the board.*

The subjects to be discussed or considered or upon which any formal action may be taken are listed below.

1. Call to Order
2. Roll Call.
3. Comments from members of the public.
A speaker whose intended comment as submitted relates to an identifiable item on this agenda will be limited to three (3) minutes. A speaker whose intended comment as submitted does not relate to an identifiable item on this agenda will be limited to three (3) minutes.

CONSENT AGENDA

4. *“All matters listed under consent agenda are considered to be routine and will be enacted by one motion, there will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.”*
 - a. Review and approve minutes of the regular meeting of April 22, 2020.
 - b. Declare certain furniture and equipment as surplus and approve for sale or disposal.
 - c. Review and approve one-year subscription fee with Eccentex Corporation for the Case Management System (CMS) recently developed to replace the legacy Litigation Tracking System (LTS). The cost is \$60,000 as outlined in original proposal approved by the Board in November of 2018, and the same as 2019.
 - d. Review and approve the Harris County Appraisal District Investment Policy and Investment Strategies.

- e. Receive the district's monthly financial reports.
- f. Authorize payment of bills and payroll and transfer of funds between line items.

OTHER MATTERS AND ADDITIONAL ACTION ITEMS

- 5. Review and approve the purchase of replacement devices used by appraisers for all in-field and in-office work that are at/or past their End Of Life (EOL) from a DIR vendor Centre Technologies.
- 6. Project Status Report on UV Lighting System.
- 7. Written report from the Taxpayer Liaison Officer concerning the status of all comments, suggestions, and complaints in accordance with Sec. 6.052(c), Tax Code.
- 8. Written report on protests and hearings, including iFile and ISettle activities and report on publication of the newspaper notice of property tax protest and appeal procedures.
- 9. Discussion between members of the Board of Directors and the Chief Appraiser regarding matters covered by Sec. 6.15, Tax Code.
- 10. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee, including the duties and appointment of the chief appraiser ; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.
- 11. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
- 12. Consider authorization of appeals under Sec. 42.02, Tax Code.
- 13. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the District this 14th day of May 2020.




Mike Sullivan, Secretary