

**NOTICE OF REGULAR MEETING
BOARD OF DIRECTORS
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, August 21, 2013 at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas, for the purpose of considering and acting upon the following:

AGENDA ITEMS

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of July 17, 2013.
5. Presentation of employee service awards.
6. Recognition of Employees of the Month.
7. Comments from members of the public.

1. 3 minutes

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.

2. 1 minute

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.

PUBLIC HEARINGS

8. Public hearing on the proposed budget for the Harris County Appraisal District for year 2014.

ACTION ITEMS

9. Approve travel for the board members who plan to attend the International Association of Assessing Officers Annual Conference August 25 through August 29, 2013.
10. Approve plan to provide seasonal flu shots to HCAD employees and Appraisal Review Board members for the 2013 flu season.
11. Review and authorize renewal of the district's procurement and travel card program through the Texas Comptroller of Public Accounts term contract.
12. Review and approve purchase of ChangeFindr software and service to detect changed structures on all Harris County real property parcels from sole source vendor, Pictometry International.

13. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

DISCUSSION ITEMS

14. Report on protests and hearings, including iFile and iSettle activities, and on the production of appraisal rolls.
15. Receive the district's monthly financial reports.
16. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
17. Report on changes in the responsibilities of the Taxpayer Liaison Officer under HB 585.
18. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
19. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.
20. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, and the functions of legal counsel (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; and (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

OTHER MATTERS

21. Consider and possibly act on board reorganization and board officer nominating committee.
22. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
23. Consider authorization of appeals under Sec. 42.02, Tax Code.
24. Approve application for extended sick leave.
25. Consider and possibly act on changing the date of the September 18, 2013 meeting to September 11, 2013.
26. Review and adopt Resolution 2013-2, approving the 2014 budget for the Harris County Appraisal District.
27. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 15th day of August 2013.
CONTACT 713/957-5291



Toni Trumbull
Toni Trumbull, Secretary