

**NOTICE OF REGULAR MEETING  
BOARD OF DIRECTORS  
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS  
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, September 17, 2014 at 9:30 a.m., at 13013 Northwest Freeway, 7<sup>th</sup> Floor, Houston, Texas, for the purpose of considering and acting upon the following:

**AGENDA ITEMS**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of August 20, 2014.
5. Presentation of employee service awards.
6. Recognition of Employees of the Month.
7. Comments from members of the public.

1. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.*

2. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.*

**ACTION ITEMS**

8. Consideration and authorization of negotiations for utilities, minerals, and industrial valuation contracts.
9. Authorize the chief appraiser to exercise the first of two one-year renewal options for commercial vehicle valuation and registration data for the Harris County Appraisal District.
10. Authorize the chief appraiser to exercise the first of two one-year renewal options on a contract with Outsource Computer Services Inc., for data entry and verification of simple and complex renditions.
11. Review and approve publishing of request for proposal to provide on-line ownership information to the Harris County Appraisal District.
12. Review and approve publishing of request for proposal to provide property transaction information to the Harris County Appraisal District.
13. Review and approve specifications for the purchase of security services and authorize publishing of request for proposals.
14. Review and approve the purchase of additional SharePoint 2013 development and deployment support services from state DIR vendor, Dell Marketing LP.

## **ACTION ITEMS**

15. Review proposal and authorize the chief appraiser to retain the services of Segal Waters Consulting to study the vehicle and expense allowance Policies.
16. Declare certain furniture and equipment surplus and approve sale or disposal.
17. Appoint members to the HCAD Employee Benefits Committee to replace two current members.
18. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

## **DISCUSSION ITEMS**

19. Report on HCAD's leadership program.
20. Report on exemption processing.
21. Report on arbitration procedures.
22. Report on the Texas Property Tax Calendar.
23. Progress report on certification of 2014 values.
24. Report on setting the number of regular members to serve on the appraisal review board.
25. Report on protests and hearings, including iFile and iSettle activities.
26. Receive the district's monthly financial reports.
27. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.
28. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
29. Discussion of appraisal matters as provided by Sec. 6.15, Tax Code.
30. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee, including the duties and responsibilities of the chief appraiser (c) considering the deployment, or specific occasions for implementation of security personnel or devices; and (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

## **OTHER MATTERS**

31. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.

**OTHER MATTERS**

32. Consider authorization of appeals under Sec. 42.02, Tax Code.
33. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 11<sup>th</sup> day of September 2014. CONTACT 713/957-5299



  
Ray Holtzapfle, Secretary