

**NOTICE OF REGULAR MEETING  
BOARD OF DIRECTORS  
HARRIS COUNTY APPRAISAL DISTRICT**

**STATE OF TEXAS  
COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris County Appraisal District, Harris County, State of Texas, to be Wednesday, January 21, 2015 at 9:30 a.m., at 13013 Northwest Freeway, 7<sup>th</sup> Floor, Houston, Texas, for the purpose of considering and acting upon the following:

**AGENDA ITEMS**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Review and approve minutes of the regular meeting of December 17, 2014.
5. Elect a board chair, secretary and assistant secretary for 2015.
6. Presentation of employee service awards.
7. Recognition of Employees of the Month.
8. Comments from members of the public.

1. 3 minutes

*A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the chair to come to the podium where they will be limited to three (3) minutes. A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three (3) minutes if they have not appeared at any of the four preceding board meetings.*

2. 1 minute

*A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding board meetings will be limited to one (1) minute.*

**ACTION ITEMS**

9. Rescind the contract with All Pro Security Services, LTD and award a contract to Smith Protective Services, Inc. for the purchase of security services.
10. Authorize the chief appraiser to exercise the second renewal option on a contract with Questmark Information Management, Inc. for mailing services.

11. Consider, advise, and consent to the chief appraiser's appointment of one new member and reappointment of two existing members to the Agricultural Appraisal Advisory Board of Harris County Appraisal District.
12. Appoint a voting delegate and an alternate to the Texas Association of Appraisal Districts Annual Conference.
13. Approve travel for the board members who plan to attend the Texas Association of Appraisal Districts Annual Conference February 15 through February 18, 2015 in Austin, Texas.
14. Consider and possibly act on changing the date of the February regular meeting to February 11, 2015 due to the TAAD conference.
15. Review and approve contract renewal through Texas Department of Information Resources with Verizon Wireless for jetpack/aircard monthly services.
16. Review and approve Resolution # 2015-01 authorizing the Chief Appraiser to determine positions and direct communications concerning property tax administration with the Texas Legislature.
17. Authorize payment of bills and payroll and transfer of funds as necessary between line items.

#### **DISCUSSION ITEMS**

18. Update of appraisal activities.
19. Report on mailing dealer inventory reporting materials.
20. Report on HCAD's strategic plan.
21. Report on protests and hearings, including iFile and iSettle activities.
22. Report on policies concerning restrictions on activities of individuals who leave HCAD employment.
23. Receive the district's monthly financial reports.
24. Report from the Taxpayer Liaison Officer concerning the status of all complaints filed with the board under Section 6.04(g), Tax Code.

25. Report from the Appraisal Review Board Chairman concerning the progress of hearings, attendance by members of the appraisal review board at hearings, and activities of the executive office and the board's attorney.
26. Executive session for the purpose of: (a) private consultation with the board's attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; and (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code.

**OTHER MATTERS**

27. Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations.
28. Report on corrections under Sec. 25.25(b), Tax Code.
29. Consider authorization of appeals under Sec. 42.02, Tax Code.
30. Adjournment.

WITNESS MY HAND AND OFFICIAL SEAL of the district this 15<sup>th</sup> day of January 2015.  
CONTACT 713/957-5299



*Ray C. Holtzapple*  
Ray Holtzapple, Secretary