



Harris Central Appraisal District  
 Business & Industrial Property Div.  
 PO Box 922007  
 Houston TX 77292-2007

# Lessor's Application for Personal Use Leased Automobile Exemptions For January 1, \_\_\_\_\_

Form GTA-PPD:011 (12/07)

Return this to Business PP Section

Tax Year: \_\_\_\_\_

Account Number: \_\_\_\_\_

Leasing Company's Name Mailing Address

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Pursuant to Sec. 11.252 of the Texas Property Tax Code, vehicles that you owned or leased to another person on January 1 of this year may qualify for an exemption if the lessee does not hold the vehicle for the production of income. You must file the completed form between January 1 and no later than April 30 of this year. Be sure to attach any additional documents requested. You must apply for this exemption every year. **It will not automatically be renewed.**

**Step 1: Leasing Company Information**

Name & title of person preparing this application	Phone (area code and number)
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Drivers license, Personal I.D. Certificate, or Social Security Number\*

**Step 2: Name and Address of Lessee, Vehicle I.D., Physical Location, and other Required Information. If needed, use Schedule A:  
 List of Leased Vehicles, see page 2.\*\***

Name of Lessee				Phone (area code and number)			
Present mailing address (number and street)			City, town, or post office	State	Zip code	Country	
Vehicle Identification Number	Year	Make	Model	Body Style Type		Weight***	Lease Date
Address where vehicle is kept (number and street)			City, town, or post office	State	Zip code	Country	

Has the lessee signed an affidavit designating the vehicle as not held for income production?  Yes  NO

Has the property owner maintained the lessee's affidavit?  Yes  NO

**Signature and Affirmation**

I certify the information on this document and any information attached is true and correct to the best of my knowledge and belief.

Signature of Person Authorized to Sign for Lease Company

Sign here \_\_\_\_\_ Date \_\_\_\_\_

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or state jail felony under Texas Penal Code Section 37.10.

\* You are required to give us this information, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance.

\*\* Or a format/form with all required information from step 2. This information may be submitted electronically if the Harris County Appraisal District agrees.

\*\*\* If vehicle empty weight exceeds 9,000 pounds, the vehicle does not qualify for this exemption.

Note: Section 11.252, Tax Code, provides that a vehicle is used primarily for non-income producing activities when 50 percent or more of the mileage for a 12 month period was for non-income producing purposes, and the lessee files an affidavit of personal use with the leasing company.

**Schedule A: List of Leased Vehicles, page 2**

Name of Lessee						Phone (area code and number)		
Present mailing address (number and street)				City, town, or post office		State	Zip code	Country
Vehicle Identification Number	Year	Make	Model	Body Style Type		Weight***	Lease Date	
Address where vehicle is kept (number and street)				City, town, or post office		State	Zip code	Country
Has the lessee signed an affidavit designating the vehicle as not held for income production? <input type="checkbox"/> Yes <input type="checkbox"/> NO								
Has the property owner maintained the lessee's affidavit? <input type="checkbox"/> Yes <input type="checkbox"/> NO								

Name of Lessee						Phone (area code and number)		
Present mailing address (number and street)				City, town, or post office		State	Zip code	Country
Vehicle Identification Number	Year	Make	Model	Body Style Type		Weight***	Lease Date	
Address where vehicle is kept (number and street)				City, town, or post office		State	Zip code	Country
Has the lessee signed an affidavit designating the vehicle as not held for income production? <input type="checkbox"/> Yes <input type="checkbox"/> NO								
Has the property owner maintained the lessee's affidavit? <input type="checkbox"/> Yes <input type="checkbox"/> NO								

Name of Lessee						Phone (area code and number)		
Present mailing address (number and street)				City, town, or post office		State	Zip code	Country
Vehicle Identification Number	Year	Make	Model	Body Style Type		Weight***	Lease Date	
Address where vehicle is kept (number and street)				City, town, or post office		State	Zip code	Country
Has the lessee signed an affidavit designating the vehicle as not held for income production? <input type="checkbox"/> Yes <input type="checkbox"/> NO								
Has the property owner maintained the lessee's affidavit? <input type="checkbox"/> Yes <input type="checkbox"/> NO								

Name of Lessee						Phone (area code and number)		
Present mailing address (number and street)				City, town, or post office		State	Zip code	Country
Vehicle Identification Number	Year	Make	Model	Body Style Type		Weight***	Lease Date	
Address where vehicle is kept (number and street)				City, town, or post office		State	Zip code	Country
Has the lessee signed an affidavit designating the vehicle as not held for income production? <input type="checkbox"/> Yes <input type="checkbox"/> NO								
Has the property owner maintained the lessee's affidavit? <input type="checkbox"/> Yes <input type="checkbox"/> NO								

\*\*\* If the vehicle empty weight exceeds 9,000 pounds, the vehicle does not qualify for this exemption.