



# Request for Confidentiality

HCAD Account # \_\_\_\_\_

Tax Year \_\_\_\_\_

**GENERAL INFORMATION:** This form is used for qualified property owners to make an election to restrict public access to their home address information pursuant to Tax Code Section 25.025.

## SECTION 1: Name and Address

Name of Person Requesting Confidentiality \_\_\_\_\_

Name of Property Owner (if different) \_\_\_\_\_

Primary Phone Number (area code and number) \_\_\_\_\_

Email Address\*\* \_\_\_\_\_

Home Address (number and street), City, State, ZIP Code \_\_\_\_\_

## SECTION 2: Qualification

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Address Confidentiality Program                           | <input type="checkbox"/> Federal Judge   | <input type="checkbox"/> State Judge                              |
| <input type="checkbox"/> Armed Forces  | <input type="checkbox"/> Firefighter or Emergency Services Personnel               | <input type="checkbox"/> State Officer or Legislature             |
| <input type="checkbox"/> Attorney General Employee                                 | <input type="checkbox"/> Juvenile Justice Program or Facility                      | <input type="checkbox"/> Texas Civil Commitment Office            |
| <input type="checkbox"/> Commissioned Security Officer                             | <input type="checkbox"/> Juvenile Probation or Supervision Officer                 | <input type="checkbox"/> Texas Department of Criminal Justice     |
| <input type="checkbox"/> Community Supervision and Corrections Department          | <input type="checkbox"/> Medical Examiner or Forensic Analyst                      | <input type="checkbox"/> Texas Juvenile Justice Department        |
| <input type="checkbox"/> County Jailer   | <input type="checkbox"/> Peace Officer   | <input type="checkbox"/> U.S. Attorney or Assistant U.S. Attorney |
| <input type="checkbox"/> District, Criminal District, County or Municipal Attorney | <input type="checkbox"/> Protective Services Caseworker or Investigator            | <input type="checkbox"/> U.S. Criminal Investigator               |
| <input type="checkbox"/> Family Violence   | <input type="checkbox"/> Sexual Assault, Abuse, Stalking or Trafficking of Persons | <input type="checkbox"/> U.S. Federal Protective Service          |

## SECTION 3: Property Types Associated with Home Address

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Single-family residential | <input type="checkbox"/> Vacant land                  | <input type="checkbox"/> Oil, gas and minerals |
| <input type="checkbox"/> Multi-family residential  | <input type="checkbox"/> Commercial real and personal | <input type="checkbox"/> Other                 |

## SECTION 4: Required Documentation

- A victim of family violence, sexual assault, abuse, stalking or trafficking should attach to this request a copy of a protective order, a magistrate's order for emergency protection or other independent documentary evidence.
- A member of the address confidentiality program should attach to this request proof of certification under Code of Criminal Procedure Article 56.84.

## SECTION 5: Certification and Signature

**NOTICE REGARDING PENALTIES FOR MAKING OR FILING AN APPLICATION CONTAINING A FALSE STATEMENT: If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.**

I certify the information in this document and any information attached is true and correct.

**print  
here** →

\_\_\_\_\_  
Print Name of Property Owner or Authorized Representative

**sign  
here** →

\_\_\_\_\_  
Signature of Property Owner or Authorized Representative

\_\_\_\_\_  
Date

# Important Information

## GENERAL INFORMATION

This form is used for qualified property owners to make an election to restrict public access to their home address information pursuant to Tax Code Section 25.025. This election remains in effect until rescinded in writing by the qualified individual. Tax Code Section 25.025 does not prohibit the public disclosure of information in appraisal records that identifies property by home address if the information does not identify the qualified individual property owner who has made this election.

State judges (as defined by Election Code Section 13.0021), federal judges and their spouses are not required to file this request. The Office of Court Administration automatically notifies the appraisal district at the time of a judge's qualification for confidentiality.

## FILING INSTRUCTIONS

This form must be filed with the appraisal district office in each county in which the property is located. **Do not file this document with the Texas Comptroller of Public Accounts.** A directory with contact information for appraisal district offices may be found on the Comptroller's website.

## QUALIFICATIONS

### Address Confidentiality Program

A participant in the Office of the Attorney General's address confidentiality program administered under Code of Criminal Procedure, Chapter 56, Subchapter C.

Refer to section 4 for required documentation to be provided with this request.

### Armed Forces

A current or former member of the U.S. armed forces who has served in an area that the U.S. President designates by executive order as an area in which armed forces of the United States are or have engaged in combat.

### Attorney General Employee

A current or former **employee** of the Office of the Attorney General who is or was assigned to a division with duties which involve law enforcement.

### Commissioned Security Officer

Occupations Code Section 1702.002 defines commissioned security officer as a security officer to whom a security officer commission has been issued by the Texas Private Security Board.

### Community Supervision and Corrections Department

An **officer or employee** of a community supervision and corrections department established under Government Code Chapter 76 who performs a duty described in Government Code Section 76.004(b).

### County Jailer

Occupations Code Section 1701.001 defines a county jailer as a person employed as a county jail guard under Local Government Code Section 85.005.

### District, Criminal District, County or Municipal Attorney

A current or former district attorney, criminal district attorney, county or municipal attorney whose jurisdiction includes any criminal law or child protective services matters or the current or former **employee** of the attorney.

### Family Violence

An individual who shows that the individual, the individual's child or another person in the individual's household is a victim of family violence as defined by Family Code Section 71.004.

Refer to section 4 for required documentation to be provided with this request.

### Federal Judge

A current, former or a retired judge of a U.S. court of appeals, a U.S. district court or a U.S. bankruptcy court; or a current, former or retired magistrate judge of a U.S. district court; the **spouse** of the judge or a current or former **employee** of the judge.

### Firefighter or Emergency Medical Services Personnel

A firefighter, volunteer firefighter or emergency medical services personnel as defined by Health and Safety Code Section 773.003.

### Juvenile Justice Program or Facility

A current or former **employee** of a juvenile justice program or facility as defined by Family Code Section 261.405.

### Juvenile Probation or Supervision Officer

A current or former juvenile probation or supervision officer certified by the Texas Juvenile Justice Department, or the predecessors in function of the department under Title 12, Human Resources Code.

### Medical Examiner or Forensic Analyst

A medical examiner or person who performs forensic analysis or testing who is employed by this state or one or more political subdivisions of this state.

### Peace Officer

A current or former peace officer as defined by Code of Criminal Procedure Article 2.12, the **spouse or surviving spouse** of a current or former peace officer or the **adult child** of a current peace officer.

### Protective Services Caseworker or Investigator

A current or former child protective services or adult protective services caseworker or investigator for the Department of Family and Protective Services or a current or former employee of a department contractor performing these functions on behalf of the department.

### Sexual Assault, Abuse, Stalking or Trafficking of Persons

An individual who shows that the individual, the individual's child or another person in the individual's household is a victim of sexual assault or abuse, stalking or trafficking of persons.

Refer to section 4 for required documentation to be provided with this request.

### State Judge

A current, former or retired judge of an appellate court, a district court, a statutory probate court, a constitutional county court or a county court at law of this state; a current, former or retired associate judge appointed under Family Code Chapter 201 or Government Code Chapter 54A; a justice of the peace; a master, magistrate, referee, hearing officer or associate judge appointed under Government Code Chapter 54; or a municipal court judge; the judge's **spouse** or a current or former **employee** of the judge.

### Elected State Officer or Legislative Member

A state officer elected statewide or a member of the legislature.

### Texas Civil Commitment Office

A current or former **employee** of the Texas Civil Commitment Office or of the predecessor in function of the office or a division of the office.

### Texas Department of Criminal Justice

An **employee** of the Texas Department of Criminal Justice.

### Texas Juvenile Justice Department

A current or former **employee** of the Texas Juvenile Justice Department or of the predecessors in function of the department.

### U.S. Attorney or Assistant U.S. Attorney

A current or former U.S. attorney or assistant U.S. attorney and the **spouse** and **child** of the attorney.

### U.S. Criminal Investigator

A U.S. criminal investigator as described by Code of Criminal Procedure Article 2.122(a).

### U.S. Federal Protective Service

A police officer or inspector of the U.S. Federal Protective Service.

## REQUIRED DOCUMENTATION

A victim of family violence, sexual assault, abuse, stalking or trafficking should attach to this request a copy of a protective order, a magistrate's order for emergency protection or other independent documentary evidence.

A member of the address confidentiality program should attach to this request proof of certification under Code of Criminal Procedure Article 56.84.