NOTICE OF REGULAR MEETING

BOARD OF DIRECTORS

**HARRIS CENTRAL APPRAISAL DISTRICT**

##### STATE OF TEXAS

**COUNTY OF HARRIS**

NOTICE is hereby given of a regular meeting of the Board of Directors of the Harris Central Appraisal District, Harris County, State of Texas, to be held Wednesday, February 15, 2023, at 9:30 a.m., at 13013 Northwest Freeway, 7th Floor, Houston, Texas.

The subjects to be discussed or considered or upon which any formal action may be taken arelisted below.

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| 1. | Call to Order. | |
| 2. | Pledge of Allegiance and Salute to the Texas Flag. | |
| 3. | Roll Call. | |
| 4. | Recognition of Service Awards and Employees of the Month. | |
| 5. | Report on Top Workplace, USA. | |
| 6. | Comments from members of the public.  *Speakers will be limited to three (3) minutes.* | |
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| **CONSENT AGENDA** | | |
| 7. | ***“All matters listed under consent agenda are considered to be routine and may be enacted by one motion, there will not be separate discussion of these items. If discussion of an item is desired, that item will be removed from the consent agenda and considered separately.”*** | |
|  | a. | Discussion and possible action to approve minutes of the regular meeting of January 18, 2023. |
|  | b. | Discussion and possible action to authorize the chief appraiser to renew a contract with Dick Hillyer for professional services related to the renewal of the district’s group benefits contracts in the amount of $25,000, an increase of $2,000 from 2022. |
|  | c. | Receive the district’s monthly financial reports. |
|  | d. | Discussion and possible action regarding authorization for payment of bills and payroll. |
| ACTION ITEMS | | |
| 8. | Discussion and possible action to approve request for waiver of penalty and interest on quarterly assessment and authorize waiver if good cause shown for Harris County Emergency Services District No. 28. | |
| 9. | Discussion and possible action to approve the purchase of replacement devices used by the District’s staff for in-field and in-office work from a DIR vendor Centre Technologies for a total cost of $230,000. | |
| 10. | Discussion and possible action to approve in-person GIS training classes for District’s staff in preparation for the upcoming migration from the ArcGIS Desktop to ArcGIS Pro platform.  The training is to be conducted by the Environmental Systems Research Institute, Inc. (ESRI), and the total cost of the training is not to exceed $200,000. | |
| 11. | Discussion and possible action to authorize the chief appraiser to execute change order to the October 27, 2021 contract with TK Elevator Corporation, HCAD RFP2021-02 for the purpose of providing additional cooling for the new elevator installations. Said change order not to exceed $100,000. | |
| **DISCUSSION ITEMS** | | |
| 12. | Report on the property damaged during the recent tornados and status of disaster exemptions. | |
| 13. | Report on the final results of the Comptroller of Public Accounts’ 2022 Methods and  Assistance Program review of HCAD operations. | |
| 14. | Report on the mailing of 2023 personal property renditions. | |
| 15. | Report on mailing dealer inventory reporting materials. | |
| 16. | Report on the web-based MUD Value Change Viewer. | |
| 17. | Report from the Taxpayer Liaison Officer concerning the status of all comments, suggestions, and complaints in accordance with Sec. 6.052(c), Tax Code. | |
| 18. | Report from the Appraisal Review Board. | |
| 19. | Report on protests and hearings, including iFile and iSettle activities. | |
| 20. | Discussion between members of the Board of Directors and the Chief Appraiser regarding matters covered by Sec. 6.15, Tax Code. | |
| 21. | Executive session for the purpose of: (a) private consultation with the board’s attorney regarding (i) pending and potential litigation, (ii) settlement of pending appeals to the State Office of Administrative Hearings, (iii) settlement of pending arbitrations under Texas Tax Code Chapter 41A, and (iv) settlement of pending litigation under Texas Tax Code Chapter 42; (b) considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer, or employee, including the duties and appointment of the chief appraiser ; (c) considering the deployment, or specific occasions for implementation of security personnel or devices; (d) deliberating the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person, as permitted by the Open Meetings Act, Chap. 551, Government Code. | |
| **OTHER MATTERS AND ADDITIONAL ACTION ITEMS** | | |
| 22. | Consider and approve settlement of pending litigation, pending appeals to the State Office of Administrative Hearings, and pending arbitrations. | |
| 23. | Consider authorization of appeals under Sec. 42.02, Tax Code. | |
| 24. | Adjournment. | |

WITNESS MY HAND AND OFFICIAL SEAL of the District this 10th day of February 2023.



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Martina Lemond Dixon

Secretary, Board of Directors