



Harris Central Appraisal District

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August 26, 2026

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Dear Applicant:

Harris County citizens interested in ensuring fairness in property taxation are being sought to serve on the appraisal review board (ARB) of the Harris Central Appraisal District. Members of the ARB sit in a single-member panel or panels of three to hear evidence in protest hearings from both HCAD and property owners and to render evidence-based decisions.

It is important to understand that while hearings are held year-round, typically this is a full-time commitment during the peak hearing season from mid-May through October. In 2027, you must be available for mandatory training and meetings in the early months (January – April). The peak season will require availability each weekday and some Saturdays through October to accommodate property owners protesting their property values. Although you may not be scheduled for hearings every day, ARB members must be available to serve when called. Vacations and other employment commitments are not considered valid reasons to be absent. Most property owners choose in-person hearings, conducted at the HCAD Building at 13013 Northwest Freeway – Houston. Others prefer that their hearings occur remotely from their homes or offices. Therefore, you will be required to serve in person at HCAD, and, in addition, you will be expected to be prepared and capable of conducting virtual hearings on your personal computer by electronic means such as WebEx or Zoom.

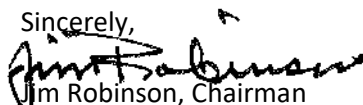
If selected, you will be appointed to serve as a regular member of the ARB for a term beginning in January 2027. ARB members are not employees of the appraisal district and are not eligible for employee benefits by virtue of their review board service.

Applications from third parties will not be accepted. Appointment is contingent upon a satisfactory background investigation. If you are selected for an interview, you will be contacted via email to schedule an appointment.

If you are confident that you can meet this demanding schedule, possess the qualifications noted on the attached page, and believe you can reach decisions based solely on the evidence before you in each hearing, please submit the completed application form.

Your interest in this important civic duty is appreciated. Please apply promptly, applications will be received and accepted until positions are filled. If we can provide other information regarding ARB service requirements, please call 713-957-5265.

Sincerely,


Jim Robinson, Chairman
HCAD Board of Directors